

**COMM 2111-002
FALL 2010**

<i>Instructor:</i> Russell A. Guthrie, Associate Professor of Communication <i>Office:</i> HUGH 221, telephone 580-349-1478 <i>Office Hours:</i> MW10:30-11 & 2-2:30, TRF 8:30-9:30, and T 1:30-2:30 <i>Home Phone:</i> 349-2245 before 9 p.m. email: rguthrie@opsu.edu

Requirements

A. Students will have one (1) two-hour radio show per week throughout the semester on KPSU or two days of assigned news production. This may NOT be a duet show. Additional shows may be acquired, though if a student has more than one radio show, he/she must designate which show is being used to fulfill course requirements. By the end of the semester you should have logged 32 hours in the station. If you see that you won't complete 32, you'll need to arrange to have sufficient extra shows to hit the 32 total

Students will log in and out using the timeclock on the production computer. Use your student I.D. number for logging purposes. A failure to log out must be satisfactorily explained or it will be treated as an absence and will have to be made up.

B. There will be two progress reports required during the semester. Each report is to be typed on standard paper. Each report is to include such applicable items as:

- What new techniques have you learned [if any]? How have you learned them?
- Evaluation of personal progress--have you felt any improvement in vocal or technical performance?
- What is the nature of your programming? Do you anticipate any changes?
- Suggestions for improvements in station operation?
- Suggestions for station programming?
- All absences (specify dates) with reasons for, and listing method of replacement/coverage.
- Anything else you feel has a bearing on your evaluation, or that affects KPSU.

These reports will be due at my office by 5 p.m. on the following dates:

Report #1 Wednesday, Oct 13, 2010

Report #2 Monday Dec. 6, 2010

C. Finally, you are to keep a journal, physical (just use a spiral 5"x8" notebook or something comparable), or an electronic version. For each show you do, you should log the day and date, any equipment problems encountered, questions that arose, approximate number of phone calls received, whether you took requests, any unusual occurrences, etc. Do not log the titles of music played. In brief, log anything out of the ordinary. If doing news, reflect on how smooth or rough production of the news was that day and why..

The journal will be handed in with the second report, on Dec 6, 2010

All students are expected to remain through their last scheduled show time of exam week. If an exam conflict occurs, contact the instructor in advance.

GRADING

Providing adequate reports and the journal are turned in ON TIME, and you miss no radio shows or production, you should earn an A. The reports and journal will comprise 30% of the course grade. The shows will comprise 70% of the course grade.

A 10% grading scale is used, i.e., A>=90, B>=80, C>=70, D>=60, F<60.

If a show slot is missed, and dead air results, your grade drops 10%. If a newscast is missed and not covered, grade drops 10%. Remember: "the show must go on" is not just a theatre phrase.

Persons with Disabilities

"Requests for accommodation for disabilities should have been made prior to the start of the semester through the Vice President for Academic Affairs Office (academic, i.e. learning disabilities or the Vice President for Student Affairs (physical, i.e. mobility, vision, hearing). However, if you think you have a disability and are in need of special accommodations, the instructor will work with you to provide a reasonable accommodation to ensure that you have a fair opportunity to perform well in this class. Please advise the instructor (***and appropriate VP***) of such disability and the desired accommodation at some point before, during, or immediately after the first scheduled class period.

Plagiarism/Academic Dishonesty

"Verbatim copying of an entire paper or other assigned work, not writing or composing your own work, submitting anyone else's (student, friend, professional, web) work, structure, or ideas, in whole or in part, without adequate acknowledgement of the sources used to construct a paper or other assigned work, giving or obtaining answers on a test." Please read the general catalog or the student handbook for possible consequences.

This syllabus is subject to change as necessitated by circumstances