Instructions for Art Instructors Attending the Art Jubilee

- Please fill out all forms before arriving.
- Fill out the Student list of those students participating in The Art Show and the Category they are showing.
- Limit: Only 3 artworks per student.
- All work must be labeled clearly using the Art Jubilee forms with printed names and taped to the back of the 2D work and underneath the 3D work before arriving.
- Art work must be ready to display. If it is 2D work, it needs to be ready to hang. If you use the stick on hangers please reinforce them with extra tape.
- Print off all materials from the OPSU website before arriving.
  - Go to [www.opsu.edu](http://www.opsu.edu) and click on the 19th Annual Art Jubilee-April 12 2017 link on the lower left side of the home page
- Items to be turned in:
  1. Student Sign in Sheet
  2. Sweepstakes Entry Sheet
- Drop off forms at the Sign in Table and have your students take their work to the designated area and leave the ball room.
- Pick up Meal tickets for everyone in your group including sponsors and bus drivers.

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