How to Accept OPSU Financial Aid

1. Log-in to your Aggie Portal

Go to my.opsu.edu and sign in using your OPSU email address and password

- If you've activated your Aggie Access but can’t remember your password, click on the “Forgot Password?” link.
- If you haven’t activated your Aggie Access yet, please review the information at http://app.it.okstate.edu/okey/panhandle
- If you have any questions about your awards, contact the Financial Aid at financial.aid@opsu.edu or call 580-349-2580.

2. Select Self-Service

Once you login, you will see the main portal page:

- Click on the “Self Service” Icon
3. Select Financial Aid Homepage

At the Self-Service Main Menu:
- Click on the “Financial Aid” tab

At the Financial Aid main menu:
- Click on “Financial Aid Status” to see an overall summary of your status, OR
- Click on “Award” to go directly to view and/or accept awards

4. Accept Title IV Conditions

At the Award page:
- Click on the “Award for Aid Year link”

Go to the drop-down menu:
- Choose the correct academic year
- Click “Submit”
Click the “Resources/Additional Information” to display the Authorization Questions
Award Package for 2020-2021 Academic Year

- Carefully review each question and indicate whether you Accept or Decline the option

To submit your decision(s):
- After selecting your decisions(s), click the “Submit Information” button at the bottom of the page
- Your answers won’t be recorded until you click the “Submit Information” button.

5. Accept Terms and Conditions

At the “Award Package for Award Year” Page:
- Accept “Terms and Conditions”
6. Review and Accept Award Offers

Awards are listed by semester, with the total for year to the left of “Select Decision” box. You can accept or decline the total amount. If you only want a partial amount, enter that amount in box right of “Select Decision” box.

To accept or decline awards:
- Click on the “Select Decision” drop-down box for each award
- Select “Accept” or “Decline”

To submit your decision:
- After selecting your decisions, click the “Submit Decision” button at the bottom of the page.
- Your award decisions will not be recorded until you click the “Submit Decision” button.
- Once you submit your decision, you will see the “Offered” status change to “Web Accept”