How do I Accept My OPSU Scholarships and Financial Aid for the 2016-2017 Award Year?

OPSU Self Service System

Go to my.opsu.edu and sign in using your OPSU email address and password

- If you’ve activated your Aggie Access but can’t remember your password, click on the “Forgot Password?” link.
- If you haven’t activated your Aggie Access yet, please review the information at http://app.it.okstate.edu/okey/panhandle
- If you still can’t login with your Aggie Access, after following the steps above, contact the OPSU IT Department at helpticket@opsu.edu or call 580-349-1549.
- If you have any questions about your awards, contact the Financial Aid at financial.aid@opsu.edu or call 580-349-2580.

Once you login, you will see the main portal page:

- Click on the “Self Service” Icon
At the Self-Service Main Menu:

- Click on the “Financial Aid” tab

At the Financial Aid main menu:

- Click on “Financial Aid Status” to see an overall summary of your status, OR
- Click on “Award” to go directly to view and/or accept awards

At the Award page:

- Click on the “Award for Aid Year link”
Go to the drop-down menu:

- Choose “1617 Academic Year”
- Click “Submit”

At the “Award Package for 2016-2017 Award Year” Page:

- Accept “Terms and Conditions”
- Click the “Accept Award Offer” tab

Awards are listed by semester, with the total for year to the left of “Select Decision” box. You can accept or decline the total amount. If you only want a partial amount, enter that amount in box right of “Select Decision” box.

To accept or decline awards:

- Click on the “Select Decision” drop-down box for each award
- Select “Accept” or “Decline”

To submit your decision:

- After selecting your decisions, click the “Submit Decision” button at the bottom of the page.
- Your award decisions will not be recorded until you click the “Submit Decision” button.
- Once you submit your decision, you will see the “Offered” status change to “Web Accept”