Federal regulations (CFR 668.16) require that a student maintain satisfactory academic progress in the course of study being pursued, according to the standards and practices of the institution in which s(he) is enrolled in order to receive aid under the Higher Education Act (Title IV). These programs at O.P.S.U. include Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Perkins Loan, Federal Direct Student Loan Program, Federal PLUS, Federal College Work Study and Oklahoma Tuition Aid Grants. Students receiving private loans for education must also meet satisfactory academic progress.3

Both qualitative and quantitative standards for satisfactory progress shall be applied uniformly to ALL students whether or not the student has previously participated in the Title IV aid programs.

Graduation/Retention grade point average and hours attempted shall be used to determine eligibility to participate in the Title IV programs. In order to satisfy both qualitative and quantitative requirements, all students must fulfill the minimum standards as follows:

<table>
<thead>
<tr>
<th>Grade Point Average: (Graduation/Retention)</th>
</tr>
</thead>
<tbody>
<tr>
<td>00 to 30 hours attempted</td>
</tr>
<tr>
<td>31 or more hours attempted</td>
</tr>
</tbody>
</table>

Completion Rate:

Students must complete 75% of all hours attempted during each semester and cumulatively.

Any student receiving Title IV assistance who, during any semester, completes less that ONE-HALF of his/her enrolled hours will automatically be suspended from participation in the Title IV programs for the next semester and until such time as the student regains eligibility.

For Financial Aid purposes, grades of F, W, WP, WF, AU, AW, I, N and U shall be considered hours attempted. However, these are not considered hours satisfactorily completed. Grades of S in the zero level (remedial) courses will be considered completed hours.

A student may repeat a course any number of times. A maximum of four repeated courses, but not to exceed 18 semester hours in which grades of F was received, may be excluded from retention/graduation GPA calculations. In this case, only the second grade received in the course is used in the calculation of the grade point average of that student for graduation/retention GPA. The student must request this action, either verbally or in writing, through the office of the Registrar. Repeated courses are in addition to the academic reprieve policy. If a student repeats an individual course more than once, all grades earned, with the exception of those exempted, are used to calculate the retention/graduation GPA. Students repeating courses above the first four courses or 18 credit hours of F may do so with the original grades and repeat averaged.

All students participating in the Title IV programs will be evaluated at the end of EACH semester, including summer, to determine if satisfactory academic progress is being maintained.
If at the end of the first semester of attendance a student fails to meet minimum acceptable standards, as listed above, s(he) will be placed on financial aid warning for the next semester, during which time the student may continue to receive financial aid.

If at the end of the warning semester the student fails to meet minimum criteria, s(he) will be required to meet with the financial aid appeal committee.

The appeal must be in writing and addressed to the Director of Financial Aid explaining in detail the extenuating circumstances. The letter must include a copy of the student’s degree plan as set up by his/her advisor. This documentation must be received by the Office of Financial Aid no later than 7 days prior to the first day of classes of the next semester. Supporting documentation may be submitted with the letter (doctor’s statement, hospital bill, letter from parents, advisors or instructors in support of the appeal, attendance reports, etc.).

Students will be given a day and time to attend a meeting of the Financial Aid Committee. Attendance at the appeal meeting is recommended and the appeal will be decided based on the information presented in the appeal letter. The student will be notified, in writing, of the Financial Aid Committee’s decision. If the appeal is approved, the student must follow the degree plan each semester until eligibility is reestablished. Failure to follow the degree plan or meet minimum criteria will result in suspension of financial aid.

A student may re-establish eligibility to participate in the Title IV programs by completing sufficient hours to meet both qualitative and quantitative standards as listed above.

Students enrolled in a two (2) year program may ATTEMPT 80 semester hours to complete the program.

Students enrolled in a four (4) year degree program may ATTEMPT 160 semester hours to complete the program.

Students who have changed majors or who are attempting to complete 2 majors or degrees must be careful not to pass the 160 attempted hour limit.

Students reaching the maximum attempted hours in their programs of study without completing the program will be suspended from participation the Title IV programs. These students must appeal to the Financial Aid Committee by submitting a letter explaining the need for additional hours (change of major, pursuit of a second degree, etc.) and a graduation evaluation signed by the Registrar. Students receiving additional financial aid will be monitored each semester.

The student will be held responsible for knowing his/her eligibility status at the end of each semester.