INVITATION TO SUBMIT SEALED BIDS

All bids must be in the Office of ASSET MANAGEMENT, 125B Sewell-Loofbourrow Hall, OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA 73939, before the final closing hour as shown on the Invitation to Bid. Bids must be received in sealed envelopes with closing date, closing time, and the words “SEALED BID” plainly written on the outside of the envelope. BIDS RECEIVED WITHOUT THIS INFORMATION WILL BE NULL & VOID. Bids phoned or faxed to OPSU will not be accepted. Bids from OPSU employees housed in the immediate area of Asset Management or their immediate family will not be considered. OPSU accepts the right to reject or accept all or part of the bids submitted. Sales tax of 8.5% will be added, unless an Oklahoma Sales Tax Permit number is given and a copy of the permit is provided. Upon conveyance of title (if applicable) the Purchaser shall have all responsibility for care and handling and all risks of loss or damage to the property and have all obligations and liabilities of ownership. The purchaser shall hold Oklahoma Panhandle State University, its employees and governing board harmless from all claims made regarding the property after transfer of ownership. Acceptance of any bid by Oklahoma Panhandle State University will constitute a firm contract. Successful bidders will be notified by mail within 15 working days after bid opening. After receiving notice that you are awarded the winning bid you have until July 10, 2015 to pay and pickup your items. After this date, if the items are not picked up, your bid is null and void. Sale item is SOLD “AS IS, WHERE IS”. Bids close on June 30, 2015 at 3:00 p.m. View equipment by appointment only!

A list of all available items can be viewed at http://www.opsu.edu/Offices/Asset_Management/

FOR MORE INFORMATION:
Oklahoma Panhandle State University
Elizabeth McMurphy
Director of Purchasing
580-349-1566

MAIL SEALED BID TO:
OPSU
Attn: Elizabeth McMurphy
PO Box 430
Goodwell, OK 73939-0430

BE SURE TO INDICATE ON ENVELOPE:
FAILURE TO COMPLETE THIS WILL INVALIDATE THE BID:

1. Closing Date 06-30-2015
2. Closing Time 3:00 p.m.
3. “SEALED BID”

Is/Are the item(s) being purchased for resale?
______Yes _______No

BE SURE TO PRINT YOUR NAME OF CORPORATION, PARTNERSHIP, PROPRIETORSHIP OR INDIVIDUAL AND SIGNATURE OF BIDDER (TITLE, IF CORPORATION, SPECIFY OFFICE.).

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