



## OPSU POLICIES AND PROCEDURES

TITLE: Guidelines for Student Workers

APPROVED BY: Wayne Manning, VPAAO  
Larry Peters, VPFA

ISSUING SOURCE: Dana Collins, Assistant, Payroll

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In an effort to insure OPSU hires the most qualified students to work, the following guidelines are established prior to hiring. All students must be a student in good standing. This means:

1. Good Academic Standing (GPA 2.0).
2. No Conduct Probation.
3. Be making good progress on school balance.
4. Be enrolled in school during the period of employment.

All students must file a student worker packet with the department of human resources and be approved by the Business Office and Student Services before an offer of employment is made.