



OPSU POLICIES AND PROCEDURES

TITLE: Limited English Proficiency Policy

APPROVED BY: Wayne Manning, VPAAO

ISSUING AUTHORITY: Bobby Jenkins, Director of Admission and Registrar

DATE: 11-12-2010

OSRHE policy will allow a student who has limited English Proficiency to attend OPSU if they meet one of the following criteria:

1. Meet minimum score on TOEFL
2. Meet minimum score on IELTS
3. Complete High School from school where English is primary language in a country where English is primary language
4. Graduate with a Bachelors degree from a College/University where English is primary language in a country where English is primary language
5. Institutional Discretion

Based upon conversations with Dr. Wayne Manning and Carolyn McCargish, it has been determined that we may utilize #5 when dealing with permanent residents who are Non-Native Speakers of English.

The process will be as follows:

1. Student will take Placement Exams
2. If the student passes all the placement exams, they may proceed with their collegiate work.
3. If the student does not pass all the placement exams, the Office of Admissions will contact Carolyn McCargish to set up a time for the student to meet with her.
4. The student must visit with Carolyn McCargish, who will determine if any other of the criteria must be met...or if they may proceed in enrolling in developmental courses.
5. Carolyn will relay the decision to the Office of Admissions via telephone or in writing