



OPSU POLICIES AND PROCEDURES

TITLE: Missing Student Notification Policy

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ISSUING SOURCE: Jessica Lofland, Director Student Services

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Missing Student Notification Policy

Any Oklahoma Panhandle State University student reported missing for 24 hours to any OPSU faculty or staff member will be reported as presumed missing to the Goodwell Police Department at (580) 349-2566.

OPSU students may register a confidential contact person to notify in case the student is reported missing for 24 hours. Students may register their contacts in the OPSU Housing/Student Affairs Office. Contact information will be kept confidential and reported only to law enforcement and University personnel directly involved with the search for a missing student.

If the missing OPSU student is under 18 years old, is not emancipated, and is missing for 24 hours, a custodial parent or legal guardian must be notified in addition to the Goodwell Police Department.

If an OPSU student has not registered and is reported missing for 24 hours, the Goodwell Police Department will still be notified.

Missing Student Procedures

Upon receiving a report of a missing student, the Goodwell Police Department will notify the OPSU Residence Hall Supervisor, Director of Student Affairs, and Vice President of Academic Affairs and Outreach.

OPSU personnel and the Goodwell Police Department will attempt to locate the student and/or verify that the student is missing and has been missing for 24 hours. This includes, but is not limited to contacting the confidential contact person registered, checking the student's on-campus residence, and checking class attendance records.

If OPSU and the Goodwell Police Department verify that the student has been missing for 24 hours, Goodwell Police will begin a missing person investigation in conjunction with other appropriate area law enforcement agencies.

These procedures may begin in less than 24 hours if circumstances require faster implementation.