



OKLAHOMA
PANHANDLE STATE
UNIVERSITY

Diploma Reorder Form

Office of the Registrar

Phone: (580) 349-1376

Fax: (580) 349-1371

Please fill out this form and send a check for \$20 to: OPSU Office of the Registrar, P.O. Box 430, Goodwell, OK, 73939. Please make checks out to Oklahoma Panhandle State University and in the memo Attn: Jade Houtz. You can either send the form by email or fax. If you fax or email the form, your request will not be processed until payment is received.

You can email this form to: academicrecords@opsu.edu. It will take approximately 3 to 4 weeks to print the diploma after receiving the form and payment.

Student ID #: _____ Date: _____

PRINT YOUR NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA:

(The name printed on your diploma must match what we have in our system.)

NAME: _____
(First Name) (Middle Name) (Last Name)

PLEASE PROVIDE A PERMANENT ADDRESS FOR MAILING THE DIPLOMA:

Name: _____

Address: _____

City/State/Zip: _____ Phone: _____

Email: _____

What year did you graduate? _____ Date of Birth _____

What was your major? _____

Please sign below:

(Name) (Date)

Please list any other names used: _____