

Non-Attendance Policy



Effective Date: May 1, 2005

Approved by: Bobby Jenkins, Registrar & Director of Admissions

Policy Owner: Registrar

Last Reviewed: September 28, 2017

Last Revised: September 28, 2017

Revision Approved by: Dr. Julie Dinger, VP Academic Affairs

The following guidelines are provided for the Non-Attendance Policy for each of the scheduled sessions and/or semesters:

1. Instructors will complete the Faculty Feedback for those students who have not attended class or submitted worked for an online course by the following dates:

Interterm and Summer Sessions: Tenth day of class

Fall and Spring Semesters: Fifteenth day of class

2. Students who are reported as 'Non-Attendance' will have his/her registration cancelled by the following dates:

Interterm and Summer Sessions: Fifteenth day of class

Fall and Spring Semesters: Twentieth day of class