



# Teacher Education Internship Calendar Fall 2022

IMPORTANT DATES	EVENT: Requirement/Time/Location
Fall 2022	
August 22, 2022	Fall 2022 Semester Begins
August/September TBD	<ul style="list-style-type: none"> <li>• <b>ALL</b> Interns report for <b>August Experience</b> (follow school district calendar)</li> <li>• Complete professional development and classroom set-up requirements for August Experience</li> <li>• First day of FA22 Internship at assigned school (<b>Intern follows school district calendar, not OPSU calendar</b>)</li> </ul>
August 26	<b>Required</b> Seminar for FA 22 Interns—9:00am to 12:00pm—HMH 127
September 2	<b>August Experience Documentation Due</b> for FA22 and SP23 Interns <i>(FA 22 Interns-Submit your August Experience paper in your OPSU portal in Canvas.            SP 23 Interns- Submit your August Experience to the OPSU Director of Teacher Education by email)</i>
September 5	<b>Labor Day (Intern follows school district calendar)</b>
September 11	<b>PPAT Task 1 due</b> to your Committee for review and feedback <span style="float: right;"><i>(if completed early, email to committee early)</i></span>
September 14	<b>Registration closes for PPAT on the ETS website.</b> <i>(Although you must register and pay by this date, you may want to wait to register until after our First Intern Seminar on 8-26-22 when more PPAT information will be discussed.)</i>
September 21	<b>*PPAT Task 1 must be submitted to ETS by 2:00pm ET.</b> <i>(Please plan to submit at least a day or two early in case you have problems submitting.)            *See PPAT NOTES on Page 2 of Intern Calendar.</i>
September 30	<b>Mid-Term Evaluations due</b> from FA22 Cooperating Teachers <i>(Ms. Henderson will email a link to the Cooperating Teacher.)</i>
October 2	<b>PPAT Task 2 &amp; 3 due</b> to your Committee for review and feedback. <i>(if completed early, email to committee early)</i>
October 3	<b>Required</b> Mid-Term Seminar for FA 22 Cooperating Teachers—9:00am to 1:00pm, HMH 127 <i>(The student intern will have the class entirely to themselves this day while the Cooperating Teacher attends the seminar.)</i>
October 4	<b>Required</b> Mid-Term Seminar for FA 22 Interns —9:00am to 12:00pm, HMH 127 <i>(The student intern will be gone all day attending the seminar, attending to graduation applications and other final paperwork at the Admissions office.</i>
October 12	<b>PPAT Task 2 &amp; 3 due</b> to ETS by 2:00pm ET. <i>(Please plan to submit at least a day or two early in case you have problems submitting.)</i>
October 21	<b>Fall Break at OPSU (Intern follows school district calendar)</b>



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October 31	PPAT Task 4 <b>due</b> to your Committee for review and feedback <span style="float: right;"><i>(if completed early, email to committee early)</i></span>
November 4	<b>Required</b> Final Intern Seminar for FA 22 Interns—9:00am to noon, HMH 127
November 9	PPAT Task 4 <b>must be submitted to ETS by 2:00pm ET.</b> <i>(Please plan to submit at least a day or two early in case you have problems submitting.)</i>
November 18	<b>Final Evaluation Due</b> from FA22 Cooperating Teachers <i>(Ms. Henderson will email a link to the Cooperating Teacher.)</i>
November 21	<b>3rd (Final) Portfolio submissions for FA 22 Interns are automatically uploaded at 11:45pm</b> <i>(be sure to have all your documents uploaded and justification completed on time for the upload.)</i>
November 21-25	<b>Thanksgiving Break for OPSU (Intern follows school district calendar)</b>
November 25	<b>The final day of FA 22 Internship will be the last day prior to the school district's Thanksgiving Break (unless make-up days are required)</b>
December 5	<b>3rd (Final) Portfolio Reviews for FA 22 Interns</b> <i>(time will be scheduled during Mid-Term Seminar)</i>
<b>*PPAT NOTES</b>	<ul style="list-style-type: none"> <li>➤ <b>All PPAT due dates are VERY, VERY IMPORTANT!</b> (ETS does <b>NOT</b> make exceptions unless proven to be their fault.) <i>Plan ahead and submit early to avoid unforeseen problems such as no internet, no electricity or ETS website flooded all of which could force you to submit late.</i></li> <li>➤ <b>Do NOT miss the deadline for submitting Task 1 to ETS.</b> <i>If you miss the deadline, you will not be able to complete PPAT this semester and will have to wait to do it again in the spring. You will not be able to get your Oklahoma Teaching Certificate until you complete and pass PPAT. Remember: ETS operates on Eastern Standard Time.</i></li> <li>➤ <b>Start having conversations with your Cooperating Teacher now.</b> <i>Plan ahead for Task 2 &amp; 3 and give yourself plenty of time for getting some baseline data and teaching the lesson prior to the submission date to your Committee Chair. The names of your Committee Chair and Members will be given at First Intern Seminar.</i></li> </ul>
<b>Weekly Teaching Logs (WTL)</b>	<ul style="list-style-type: none"> <li>➤ <b>WTL is due weekly on Wednesdays by 11:30pm.</b> <i>(The schedule listed on your WTL will be for the following week, for example, the WTL due on Wednesday, August 11<sup>th</sup> will show your classroom schedule for the Week of August 16<sup>th</sup>-20<sup>th</sup>.) Remember: This is not a lesson plan. It is merely a schedule of classes, dates and times regarding your classroom as we discussed with you previously. A list of due dates will be given at First Intern Seminar.</i></li> <li>➤ <b>Submit your WTL in your OPSU portal in Canvas.</b> <i>(Your WTL is a grade so remember to submit weekly to avoid a zero in the gradebook.)</i></li> <li>➤ <b>Email your WTL to your OPSU supervising teachers.</b> <i>The names of your supervising teachers will be given at First Intern Seminar and will also be listed at the bottom of your WTL.</i></li> </ul>