



OKLAHOMA  
**PANHANDLE STATE**  
UNIVERSITY

School of Education

## Process for Applying to Teacher Education Program (TEP)

- **Items to submit to Mrs. Henderson, Field Placement Officer**

1. TEP Application (*found at OPSU website, see below.*)
2. Check Sheet (*provided by advisor*)
3. Unofficial Transcripts (*print from self-service*)
4. Distribute three recommendation forms to instructors – (*any instructor you have had in the past – they do not have to be within the Education Department. Instructors will return these forms to Mrs. Henderson.*)

- **Must have completed and/or be enrolled in these classes**

1. ENGL 1113 AND ENGL 1213 (*grade of C or above*)
2. COMM 1113 or Public Speaking (*grade of C or above*)
3. EDUC 2113, MUED 2113 OR AGED 3103 (*grade of C or above*)
4. Overall GPA OF 2.50 and a GPA 2.50 in general education courses

- **Application and recommendation forms can be found at**

<http://www.opsu.edu/Academics/Education/?page=application>

- **Final Steps**

1. Mrs. Henderson will contact you through your school email to set up an appointment for your First Portfolio Review. (*A three-member committee, selected by the Dean of Education, will conduct this review.*)
2. Copies of interview rubric available at Mrs. Henderson's office.

**Please Note:** Even though you must have a passing score on the OGET for admittance to TEP, this will not prevent you from applying. Application deadlines are the last Friday prior to Fall Break and second Friday in March.

Mrs. Delilah Henderson, Field Placement Officer

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